

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF LANCASTER, NEBRASKA**

**IN THE MATTER OF )  
AUTHORIZATION TO APPROVE )  
ADMINISTRATIVE ITEMS AND )  
PAYMENTS IN THE EVENT THE )  
COUNTY BOARD MUST ADJOURN )  
IN RESPONSE TO THE COVID-19 )  
PANDEMIC )**

**RESOLUTION NO. R-20-0073**

**WHEREAS**, on March 17, 2020, the Board of Commissioners of the County of Lancaster, Nebraska (“the Board”) declared a local emergency was occurring in the County of Lancaster, Nebraska, (“County”) as a result of the ongoing Coronavirus Disease 2019 (“COVID-19”) pandemic under County Declaration No. D-20-0001;

**WHEREAS**, Neb. Rev. Stat. § 23-103 provides that the power of a county as a body corporate or politic shall be exercised by a county board;

**WHEREAS**, the Board is the governing board of the County;

**WHEREAS**, for purposes of this Resolution, “adjournment” means the period of time when the Board is unable to form a quorum for reasons arising out of COVID-19 and cannot hold a regular, special, or called meeting;

**WHEREAS**, in the event the Board is unable to form a quorum for reasons arising out of COVID-19 and cannot hold a regular, special, or called meeting and therefore must adjourn for reasons arising out of COVID-19, the Board wishes to authorize the Chair, Vice Chair, or other Commissioner of the Board, as provided herein, to issue a statement of adjournment for purposes of this Resolution when the Chair, Vice Chair, or other Commissioner of the Board, as the case may be, finds that adjournment is necessary due to the inability to form a quorum of the Board for reasons arising out of COVID-19;

**WHEREAS**, certain financial obligations and administrative functions of the County must be able to be met during any period the Board may be adjourned;

**WHEREAS**, the Board wishes to authorize the Chair, Vice Chair, or other Commissioner of the Board, as described herein, to make any necessary approvals or take any necessary actions required by law

to fulfill the County's administrative functions (collectively, "Administrative Items");

**WHEREAS**, the Board wishes to authorize the Lancaster County Clerk ("Clerk") to make payments, as provided herein, during any period of adjournment;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Lancaster County, Nebraska, as follows:

1. The Chair of the Board shall be authorized to issue a statement of adjournment stating the Board shall be adjourned due to the inability to form a quorum of the Board for reasons arising out of COVID-19.
2. The Clerk shall publish the date the adjournment takes effect in a legal newspaper of the County once a week for one (1) week.
3. During any such period in which the Board is adjourned, the Chair of the Board shall be authorized to approve Administrative Items, subject to ratification by the Board.
4. For purposes of Paragraphs 1 and 3 of this Resolution:
  - a) After reasonable attempts to contact the Chair of the Board have failed, the Vice Chair of the Board shall be authorized to act in lieu of the Chair of the Board.
  - b) After reasonable attempts to contact both the Chair of the Board and the Vice Chair of the Board have failed, then any Commissioner of the Board shall be authorized to act in lieu of the Chair of the Board.
5. The Clerk is hereby authorized to make the following payments, subject to ratification by the Board:
  - a) Payroll and related employee reimbursements;
  - b) Monthly rent checks and utilities;
  - c) All General Assistance payments;
  - d) Payments with reference to written contracts that Lancaster County has entered into prior to this date for county projects and for which payment would fall due during the period the Board is adjourned; and

- e) Issuance of drafts for any other installment authorizations which have been contracted for or provided for by resolution of the Board, which resolution or contract was prior to this date but would fall due during the period in which this Board is adjourned.
6. All Administrative Items approved, and payments issued, by those authorized pursuant to this Resolution during the period the Board is adjourned shall be considered for ratification by the Board at the next regular, special, or called meeting of the Board following the adjournment.

DATED this 29<sup>th</sup> day of October, 2020.

APPROVED AS TO FORM  
this 29 day of  
October, 2020.

Kristy Bauer  
For Pat Condon  
County Attorney

BY THE BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF LANCASTER, NEBRASKA

Christa Updegraff  
Rick Vest  
Deb Shaw  
**FLOWERDAY ABSENT**  
AMUNDSON ABSENT